

Tirhut Dugdh Utpadak Sahkari Sangh Ltd. (TIMUL) Muzaffarpur.

Applications are invited from eligible candidates for the following positions with below mentioned details on regular basis for TIMUL. The details of the Positions Qualification, Experience etc. are indicated below:-

| Sl | Name of the Post | No. of Vacancy | Pay Scale | Reservatio n Roster | Eligibility | Experiences |
|----|-----------------------|----------------|---|--|---|--|
| 1. | Procurement Assistant | 25 | PB. Rs. 5200-20200 +Grade Pay Rs. 2400 (Level 4 in 7 th Pay) | SC(F)-02 SC-02 UR-07 UR(F)-04 EBC(F)-02 EBC-02 BC-02 BC(F)-02 EWS-02 | Should have Bachelor Degree in Science/ Arts/ Commerce from recognized university/ institute. | Candidate with 2 (two) years experience in organizing and supervision of primary co-operative milk society will be preferred. (Candidates will have to work and stay in the villages). |
| 2. | Marketing Assistant | 07 | PB. Rs. 5200-20200 +Grade Pay Rs. 2400 (Level 4 in 7 th Pay) | BC-01 BC(F)-01 EWS-01 EBC (F)-01 UR-01 UR(F)-01 SC (F)-01 | Degree in Arts/science/ Commerce from recognized university. Diploma in Marketing Management will be preferred. | <u>Experience</u> 2 (Two) years for Degree holder and 1(One) year for Diploma holder in Marketing in an organization dealing with dairy/food/cons umer Products will be preferred. |

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Procurement Assistant: PB.3 Rs 5200-20200 + Grade Pay Rs.2400

(Level 4 in 7th Pay)

No. of Vacancy: 25

Should have Bachelor Degree in Science/ Arts/ Commerce from recognized university/ institute.

Candidate with 2 (two) years experience in organizing and supervision of primary co-operative milk society will be preferred. (Candidates will have to work and stay in the villages).

Marketing Assistant

PB.3 Rs 5200-20200 + Grade Pay Rs.2400

(Level 4 in 7th Pay)

No. of Vacancy: 07

Degree in Arts/science/Commerce from recognized university. Diploma in Marketing Management will be preferred.

2 (Two) years for Degree holder and 1(One) year for Diploma holder in Marketing in an organization dealing with dairy/food/consumer Products will be preferred

Important Dates

Date of receiving application at Office from 25/05/2023 to 30/06/2023 through Registered Post/Speed Post.

Fees:

Fees Rs. 700/= is fixed for General/OBC/Other Reserved Categories candidates Except SC/ST which will be Rs. 350/=

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Payment shall be made through Demand Draft drawn in favour of "Tirhut Dugdh Utpadak Sahkari Sangh Ltd. " Payable at Muzaffarpur from Nationalized Bank of India.

Age as per Govt. Notification

Category Minimum Age as on 31/03/2023 Maximum Age as on 31/03/2023

- 1 Unreserved UR 18 – 37 Years
2. Unreserved UR (W), BC (M & W), EBC (M & W) 18- 40 Years
3. SC & ST (M & W) 18- 42 Years

Note:-Maximum 5(Five) years age relaxation further given for COMFED/ Milk Unions Employees or worker, who are on acquaintance roll of COMFED/ Milk Unions.

The details of the Advertisement, Application for Appointment, instructions for filing of the positions are available at TIMUL's Website – www.sudhatimul.in which can be downloaded.

Managing Director reserves the right to cancel this advertisement in part/ full at any stage without assigning any reason thereof.

General Instructions:

1. Candidates are advised to go through instruction carefully before filling up application for Appointment. The candidate should satisfy his/her eligibility before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria.
2. Submission of application can be made as indicated. Detailed Instructions are available at the site. Candidate should read the instruction carefully.

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3. Candidate should enter his/her particulars i.e. Name, Father's Name and Date of Birth as per Class Xth Certificate, Graduation Mark sheet, Mobile no., Email ID. and other details in the prescribed Columns. Candidate may please note that changes are not allowed in the submitted application. The self attested copies of testimonials are required to be enclosed compulsorily.
4. The candidates applying should ensure that they fulfill all eligibility conditions. Their admission at all stages is purely provisional. Mere issue of letter for written test or interview will not imply that candidature has been accepted. Verification of original certificates will be done only at the time of interview. The candidature of candidate shall be cancelled at any point of time if the candidate is found not meeting the advertised eligibility criteria.
5. All original document such as Matriculation Certificate, Graduation Marks sheet and certificate, caste certificate (if applicable), experience certificate etc. will be checked at the time of interview.
Non production of original documents will debar the candidate from appearing for the interview.
6. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or after joining, if any information provided by the candidate is found to be false or not in conformity with the eligible criteria mentioned in the advertisement.
7. The Management reserves the right to create and operate a panel of shortlisted candidates.
8. The Qualifying Requirement/Experience shall be reckoned as on the last date for submission of application.
9. Mere possession of the requisite qualification and experience will not confer any right to be called for interview. However, the Management reserves the


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right to relax qualification /experience / age in the case of exceptionally experience and qualified candidates.

10. The Management reserves the right to increase or decrease the number of posts or consider for lower positions/grades to meet the organizational requirement.
11. If a candidate submits more than one application, his/her candidature shall be liable to be cancelled and the candidate may also be debarred for future examination(s). No communication in this regard will be sent.
12. Candidates will have to pay application fee.

Examination Fee:

| | |
|------------------------------------|--------|
| CATEGORY Fees: General /BC/EBC/EWC | 700.00 |
| SC/ST | 350.00 |

Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before applying.

13. Work Experience for the above positions are as below:-

Particulars of Qualification Marks

Written test & Interview 100Marks

- a) All Certificate/ Mark sheet shall be calculated on the basis of CGPA/DGPA issued by the College.
- b) Experience certificate in respect to COMFED/ and its affiliated Milk Unions , the certificate under the signature of Managing Director shall be valid.
- c) Experience with COMFED/it's Unions 05 Marks for completed one year and Maximum 25 Marks shall be given as Grace Marks.


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20. Age Relaxation

Maximum age - 5 years relaxation shall be given to those candidates working in COMFED or its union subject to his experience:-

Year & month of Experience

in COMFED/Unions

In Age Relaxation same

Year & month of

Experience in

COMFED/Unions

21. Reservation

- A) Candidates who does not claim under the column Reservation, will be treated under Unreserved Category.
- B) Candidate who is the permanent resident of Bihar is eligible for Reservation subject to production of cast/ other relevant certificate without creamy layer.
- C) Candidate who claims for reservation should produce certificate at the time of Interview.
- D) 35% Reservation allowed to women candidates in reference to the letter of Bihar Govt. vide no.2342 dt.15.02.2016
- E) 10% Reservation allowed to economically weaker candidates in reference to the letter of Bihar Govt. vide no.11/a/ni.1/03/2019-2622 dt.26.02.2019.


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22. General Rules /Instructions

- a) All educational certificates should have been obtained from recognized Board/University/Intuition in India.
- b) Date of birth as recorded in Matriculation Certificate will only be accepted as proof of age.
- c) Candidates should satisfy themselves about their eligibility for the positions and the TIMUL shall not entertain request from candidates seeking advice about their eligibility to apply.
- d) The Character of the candidate must be good and he /she should be sound mind and physically fit. A certificate is required.
- e) Canvassing in any form will lead to disqualification.
- f) Candidates will have to visit TIMUL's website for downloading Application Form, call letter of Interview/examination and intimation to that effect will also be sent over registered mobile and email. Proof may be brought along with photocopy.
- g) The candidates will have to appear for the interview at their own cost.
- h) Successful candidates have to cross through Medical checkup (Kidney, Heart, Lungs) and if found unfit then his/her candidature may be rejected because these candidates are required to work on plant/ in factory.
- i) Successful candidates shall be on probation for two years and after completion of two years based on performance his/her services may be confirmed.


2023/1/15